

# Dorking United Reformed Church

## Application for permission to consume alcohol on Church premises

**Please complete this form fully and return it to:**

**Denise Hooker at [dorkingurclettings@hotmail.co.uk](mailto:dorkingurclettings@hotmail.co.uk)**

Date Application Sent:

Name and Address of Hirer:

e-mail address:

Telephone No:            Day:    Evening:

Dates and Times of Hire:

Reason for Hire:

I understand that this application will be considered by the next meeting of the Church elders. I agree to comply with the constraints as laid out in the terms and conditions. I also agree that the elders' decision is final. The elders will take the following points into consideration when deciding whether to permit the consumption of alcohol at the event, **so please ensure you have completed this section fully:**

Nature of the event	
Who is attending (adults only/adults with children)	
Confirmation that alcohol is not included in any charge or ticket for the event and will not be offered for a donation	
What types of alcoholic drinks are to be consumed (wine/beer)	
Confirmation that soft drinks will be available	
What food is being served (light snack/full meal)	
What are the arrangements for control and supervision	
Please name the responsible person who will be present at this event and who must be either a Church member, a regular hirer, or someone known to the Elders.	

Signature of Hirer and job title if presented on behalf of an organisation (computer signature accepted):

Date:

If this form is being completed on behalf of an organisation:

Name and Address of Organisation: